



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Kelly Morigeau/Zion Preschool Child Care

Type: Initial-New Inspection **Date:** 11/01/2017 **Time:** 01:40 PM

Director: Kelly Morigeau

Contact: _____

Licensing Worker: Fern Sutherland **Phone #:** (406) 751-5932

Time: 01:40 PM **# children:** 5 **# under 2:** 3 **# caregivers:** 2

Time: **# children:** **# under 2:** **# caregivers:**

Time: **# children:** **# under 2:** **# caregivers:**

STAFF RATIOS

Yes 1. License

Yes 2. Overlap

BUILDING/FIRE REQUIREMENTS

Yes 3. Inside Facility

Yes 4. Fire Safety

Yes 5. Equipment

Yes 6. Exiting

OUTDOOR TOUR

Yes 7. Play Area

Yes 8. Swimming

PROGRAM ISSUES

Yes 9. Supervision

Yes 10. Provider Responsibilities

Yes 11. Activities

N/A 12. Night Care

HEALTH ISSUES

Yes 13. Illness Exclusion

Yes 14. Health Prevention

MEDICATION

Yes 15. Administration

Yes 16. Storage

INFANTS/TODDLERS

Yes 17. Diapering

Yes 18. Feeding

Yes 19. Bathing

Yes 20. Sleeping

Yes 21. Activities

Yes 22. Outdoor Activities

NUTRITION/FOOD ISSUES

Yes 23. Sanitation

Yes 24. Meal Frequency

NUTRITION/FOOD ISSUES

Yes	25. Special Diet
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TRANSPORTATION

N/A	26. Basic Requirements
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N/A	27. Child Passenger Safety
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WRITTEN RECORDS

No	28. Parent Information
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37.95.115(1)

(1) The following written information shall be made available to all parents:

- (a) A typical daily schedule of activities;
- (b) Admission requirements, enrollment procedures, hours of operation;
- (c) Frequency and type of meals and snacks served;
- (d) Fees and payment plan;
- (e) Regulations concerning sick children;
- (f) Transportation and trip arrangements;
- (g) Discipline policies; and
- (h) Department day care licensing requirements.

The intent of this rule was not met:

Based on review of facility records, facility's written policies did not include information on child care licensing requirements.

The Plan of Correction was accepted on December 5, 2017.

No	29. Facility Records
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37.95.141(2)

(2) The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.

The intent of this rule was not met:

Based on interview, Provider stated facility did not have a master list.

The Plan of Correction was accepted on December 5, 2017.

No	30. Child File Review
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37.95.128(1)(a-d)

(1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

- (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
- (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
- (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
- (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

The intent of this rule was not met:

Based on review of 10 children's records, CCL found 4 children under age two did not have a pediatric health record. See enclosed copy of children's record review.

The Plan of Correction was accepted on December 5, 2017.

WRITTEN RECORDS**37.95.1003(1)**

(1) An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the infant's physician with the knowledge and consent of the parents, guardian, or placement agency. A change of diet and schedule shall be noted on each infant's daily diet and feeding schedule.

The intent of this rule was not met:

Based on review of 10 children's records, CCL found 1 infant did not have an individualized feeding schedule on file. See enclosed copy of children's record review.

The Plan of Correction was accepted on December 5, 2017.

Yes	31. Medication File
Yes	32. Caregiver File Review
Yes	33. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process